

LANDSCAPE MAINTENANCE WORKER

DEFINITION

To perform semi-skilled and skilled landscape maintenance work in the maintaining of medians and landscaped areas of sub-divisions; and to provide technical support to the Public Works Maintenance division.

DISTINGUISHING CHARACTERISTICS

This is the full journey level class within the Landscape Maintenance Worker series. This class is distinguished from the Maintenance Worker I by the performance of the full range of duties assigned, including the ability to work independently exercising initiative and judgment and the ability to operate the full range of tools and mechanical equipment related to a specific assignment. Employees at this level receive only occasional instruction or assistance from higher level supervisory and management staff as new or unusual situations arise and are fully aware of the operating procedures and policies within the work unit. Positions in this class are flexibly staffed and are normally filled by advancement from Level I.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Public Works Superintendent, and functional and technical supervision from a Senior Landscape Maintenance Worker.

EXAMPLES OF ESSENTIAL FUNCTIONS – *Essential functions may include, but are not limited to, the following:*

Inspect assigned landscape areas for safety, appearance, and vandalism.

Rake leaves; clean walks and other facilities; prune and load trimmings onto trucks.

Plant, prune, mow, and maintain turf, trees, shrubs, and plants; clear sites of weeds.

Apply fertilizers, herbicides, and pesticides.

Install, maintain, and repair irrigation systems; change and adjust heads and maintain controllers.

Weed, cultivate, plant, transplant, fertilize, and irrigate lawns and flower beds.

Mow and edge lawn areas using power and hand tools.

Rake, sweep, and vacuum leaves, lawn clippings, etc. using power blower and hand tools.

Prune and trim hedges, bushes, and other shrubbery.

Operate and maintain grounds maintenance equipment as well as a variety of hand and power tools.

Operate trucks and other automotive equipment as required.

Order supplies and materials as needed and as directed.

Maintain records of work performed.

May assist in street maintenance or other public works projects as required.

Respond to emergency situations as required.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Practices, methods, equipment, and materials used in landscape maintenance work.

Tree planting and maintenance methods.

Tree diseases and pests and proper methods for eradication.

Plant pests and diseases and methods for their control and eradication.

Basic horticulture techniques.

Basic construction and repair methods including carpentry, pipe fitting, painting, and cement work.

Basic maintenance and repair of hand tools and equipment used in landscape maintenance work.

Safe work practices.

Ability to:

Perform semi-skilled landscape maintenance, construction, and repair work.

Mix and apply herbicides, insecticides, and fungicides.

Understand and follow oral and written instructions.

Safely and effectively use and operate hand tools, mechanical equipment, power tools, and equipment required for the work.

Work from sketches, blueprints, and drawings.

Perform routine equipment maintenance and repairs.

Follow department policies and procedures related to assigned duties.

Perform tasks independently or with minimal supervision.

Communicate clearly in oral and written form.

Establish and maintain effective working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience:

One year of experience performing duties similar to the Maintenance Worker I with the City of Rocklin.

Training:

Equivalent to the completion of the twelfth grade.

License or Certificate:

Possession of, or ability to obtain, a valid California driver's license.

May be necessary to obtain specialized license or certificate related to area of assignment as required by the position.

TYPICAL WORKING CONDITIONS

The major portion of the work is performed outdoors with exposure to dust, pesticides, noise, machinery, weather conditions, moving objects and other vehicles. May be exposed to constant vibration of equipment for prolonged periods of time; may be required to work multiple shifts during emergencies, seasonally-caused circumstances, or special projects, in varying climate and temperature conditions. May drive on surface streets for short periods of time.

TYPICAL PHYSICAL REQUIREMENTS

On a continuous basis: walk, stand, bend, squat, kneel, twist, and reach while operating equipment and/or performing construction activities. Perform heavy manual labor; lift sacks of fertilizer and bags of cement exceeding 50 lbs. Drive motorized equipment and vehicles; use hand and power tools and equipment. Perform simple and power grasping, pushing, pulling, and fine manipulation. Sit while completing work papers. Maintain effective audio-visual discrimination and perception needed for matching paint/color codes/wires in controller boxes; making observations; communicating with others, reading and writing, and operating equipment. Use a telephone to communicate verbally. Maintain mental capacity that allows for effective interaction and communication with others.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.